

**TOWNSHIP OF OCEAN
SPECIAL EVENTS COMMITTEE
REGULAR MEETING MINUTES
November 29, 2016**

Meeting began at 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING ACT STATEMENT

Pursuant to the provisions of the New Jersey Open Public Meeting Act, sending copies of the notice of the meeting properly provided adequate notice of the meeting to the Asbury Park Press and the Atlantic City Press. Notice was posted on the bulletin board in the Administration Building.

STATEMENT OF RESPONSIBILITIES: The Special Events Committee is an advisory committee to the Township Committee. Discussions and motions made at this meeting are understood to be recommendations only and dependent on the consideration of the Township Committee for approval.

The meeting of the Township of Ocean's Special Events Committee was held on the above date and time. The meeting was called to order by Chair, Jeanne Broadbent.

ROLL CALL

Members Present:	Jeanne Broadbent	Pat Eppolito	Rita Sweeney
	Gina Schreier	Debbie Woods	

Members Absent:	Georgette Boden, Barbara Houston, Jay Manza, Joan Tredy, Jeff VonSchmidt
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APPROVAL OF MINUTES –October 16, 2016

Rita Sweeney made a motion to accept the minutes and Debbie Woods seconded them.
All in favor

Special Events Committee minutes 11-29-2016

CORRESPONDENCE:

Flyers: Tree Lighting and Sundaes with Santa and Snowman
House Decorating Contest

Chair gave out a list of houses for the House Decorating Contest.

NEW BUSINESS:

Chair reiterated the dates and times:

Tree Lighting December 2nd at 6:00 p.m. at the Construction Trailer
Sundae's with Santa and Snowman Party at the Firehouse 6:00 to 8:00
House Decorating Contest, December 15th meet at Town Hall at 6:00 for judging, snow
date December 17th.

Tree Lighting and Sundae's with Santa

Chair mentioned that there are 160 registered for Sundae's with Santa. Last year we had 200, chair mentioned that she is closing it tomorrow because the firemen only have 190 chairs. They will set up the trees so that we can decorate them Friday morning at 9:30. If she can get them set up Thursday, she will let us know. Assigned tables again this year.

Helpers: Gina has eight girls and Jeanne has two that will help. They should be there at 4:30
We have to be there around 5:00

When they come in the gate the blue bags will be handed to them. They contain Candy and Family Coloring Album, that way Santa and the girls will hand out candy cane. They will get one ticket per family for Rosten's Photo Booth.

Need some of the girls over by Santa pictures, some to help Rosten, the rest by Jeanne serving the ice cream. Rita, Lydia at check in and Pat and Gina will help take people to tables.

At this time she has 65 kids and 11 infants, so that is only 75 people should be getting a bag and Jeanne made 105.

Jeanne said she has one sugar free ice cream, chocolate chip mint, vanilla and cookie dough. M&M's from the school, cookies from school, she has chocolate chips and whipped cream, bowls coming also. She will get round tablecloths, chocolate syrup and sprinkles. Already has spoons and water. No hot chocolate this year. Guys will bring freezer from the lake.

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House Decorating Contest – Prizes 1- \$100, 1- \$75, 1-\$50, 4-\$25 and 4- Honorable Mention

Chair gave out the list of contestants. Mentioned that some on the list are from last year as well and some have always been on which she copied from last year and she added some. She took off Greenbriar because no one called, anyone can nominate ones that you see. Debbie mentioned that there is one at the second left off of Pennsylvania.

Discussion took place as to where the houses are located and explained that we try to look down the streets, if we see anything we will drive down and look.

Volunteers: Rita, Pat, Georgette, Barbara, Gina, Lydia, Debbie.

Once we do the judging, Jeanne usually goes out to give the prizes out just before Christmas.

Hayride Recap

Chair said she was talking to Matt as to making a direct line for the fast track, not send them up to the pavilion and then get in their line. Trying to figure out how to send them right from the fast track table.

Chair mentioned that our take was about \$18,000 and figured about ???? people. Fast track was much better this year but the credit card was not too successful at fast track. Don't know about regular ticket table.

First Place: Purrge

Second: Clowning Around

Third: Chainsaw Massacre

Fourth: Zombie Teachers

Firemen suggestion was next year if skits are to be completely self sufficient except for electric. Chair doesn't think it will fly because it is very hard to get them to do a skit.

Chair asked if anyone had anything they wanted to say or discuss.

Gina mentioned that it is very hard to stop the people from going across the tractor lane to leave. She mentioned that it is dangerous but they totally ignore her anyway.

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Lydia stated that when the guest of the firemen come up to get on the tractors, it would be best if they would come through the fast track lane. It just looks better and doesn't make the people waiting in the line look and wonder. Chair stated to make sure that we bring that forth next year.

Rita asked if they have a different color ticket, Jeanne said that they did.

Chair stated that she is looking into ways to try to bring in more money

Debbie mentioned that they had a scarecrow contest at the school which was very successful. Jeanne mentioned that the town is going to do a Halloween Decorating Contest, it would be nice to do it the same time so the public could go to the school and vote.

Debbie mentioned that the school is now planning a Christmas Tree contest. She is going to check with businesses and she asked if maybe the town would like to do a tree. You bring your own tree and decorate it. They will all be placed in the hallway.

Debbie showed pictures of the scarecrows that were in the school contest.

Chair asked if anyone had anything else.

Gina mentioned that the First Aid has two events coming up: Santa Paws, picture of your pet with Santa, December 4th 10:00 to 2:00. Bring your own camera and cost is \$5.00. And they are having a PJ Party December 9th cost is \$7.00 and it is from 6:00 to 8:00, crafts, cookies and cocoa, and Santa will be reading a story. Jeanne mentioned that she should bring flyers to put on the table at the Sundae's with Santa.

Chair mentioned that the tentative meeting for reorganization is Tuesday, January 10th. Chair mentioned that we will still have our meeting on Tuesdays, January, March, April, May, June, August, September and November. We will finalize that at our reorganization meeting.

Chair asked for a motion to close.

Rita Sweeney made a motion to adjourn and Gina Schreier seconded it. All in favor

Meeting Adjourned at 7:42 PM

Respectfully Submitted,

Lydia M. Dodd
Recording Secretary